

## **Appendix D**

### **Guide to Providing Bullying Behaviour Update**

#### **Guide to providing Bullying Behaviour Update for board of management meeting of Coláiste Iascaigh**

Having reviewed the details of the incidents of bullying behaviour that have been reported since the previous board of management meeting, the principal must provide the following information at each ordinary meeting of the board of management:

|  |  |
|--|--|
| Total number of new incidents of bullying behaviour reported since the last board of management meeting. |  |
| Total number of incidents of bullying behaviour currently ongoing.                                       |  |
| Total number of incidents of bullying behaviour reported since the beginning of this school year.        |  |

Where incidents of bullying behaviour have been reported since the last meeting, the update must include a verbal report which should include the following information where relevant:

- > the trends and patterns identified such as the form of bullying behaviour, type of bullying behaviour if known, location of bullying behaviour, when it occurred etc
- > the strategies used to address the bullying behaviour
- > any wider strategies to prevent and address bullying behaviour
- > if any serious incidents of bullying behaviour have occurred which have had a serious adverse impact on a student
- > if a parent has informed the school that a student has left the school because of reported bullying behaviour
- > if any additional support is needed from the board of management
- > if the school's Bí Cineálta policy requires urgent review in advance of the annual review

This update should not include any personal information or information that could identify the students involved.